

A simple selection criteria to assess potential partners

This tool can be used by donors to select credible agencies for funding. This can also be utilized by NGOs that are seeking partners for networking

The tool can be edited to suit the needs and requirements of the user. Depending on other priorities, the favorable score should be 70% and above. For those organizations falling below, there is need to consider training first or other forms of institutional support before getting engaged.

Selection items	Specific items to consider	Ranking (%)	Score
Availability of Organization Aspects	Constitution, registration, membership, quality of the executive and decision-making processes.	5	
Management Aspects	Establishment, staffing and/or volunteers, office and other logistics.	5	
General experience with project work	Previous experience with project planning, implementation, accountability and reporting.	5	
Financial management	Mode of records keeping, budgeting, banking and reporting.	8	
Networking	Experience with partnerships and views of the previous partners / local authorities about them	5	
Local Leadership evaluation	Relationship with the local leaders	5	
Project's consistency with your goals	Whether the project's objectives tally with the Country Program strategy.	15	
Project design consistency	Linkage of purpose with objectives, statement of the problem, strategies, outputs, institutional networks, inputs, monitoring and evaluation.	15	
Budget	Consistency with the plan, size and ability for equity contribution.	10	
Improving quality of life	Environmental, education, health, sanitation and water issues. Gender issues, community involvement, food security and responding to human distresses.	10	
Improving income levels	Creating income and job-opportunities, addressing production and market constraints and creating skills.	10	
Capacity development	Training, institutional support, organizational networks and income generating projects.	4	
Millennium Development Goals	Compliance with the MDGs		
National development priority	Contribution to governance, human rights, poverty reduction, health and improving the quality of life.	3	
	Total Weight	100%	