

**TRAINING IN RESOURCE MOBILISATION, FUNDRAISING AND**

**PROPOSAL WRITING TRAINING PROGRAM**

**FIND Partners Training Report**

**27<sup>th</sup>-29<sup>th</sup> July, 2011- Uganda, Kampala**

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**FIND Partners Training Report (27<sup>th</sup>- 29<sup>th</sup> July, 2011 Sojvalo, Kampala - Uganda), For more details Contact FIND Partners  
[internationalfind@yahoo.com](mailto:internationalfind@yahoo.com)  
Website ([www.findpartnersinternational.org](http://www.findpartnersinternational.org))**

**Introduction:**

FIND Partners conducted the 7<sup>th</sup> training from 27<sup>th</sup> to 29<sup>th</sup> July, 2011 at Hotel Sojvallo, in Uganda Kampala. The training involved participants from different agencies Community Based Organizations and National NGOs both within and outside Uganda.

The title of the training was, "Resource mobilization, Fundraising and Proposal Writing”.

**Training Agenda/Topics Covered:**

Dates		Session 1	Session 2	Session 3	Break	Session 4	Lunch	Session 5	Session 6	Break-out Sessions/ (Optional)
Time	07:30 - 08:00	08:00 - 10:00AM		10:00 - 11:30	11:30 - 11:45	11:45 - 01:30	01:30 - 02:30	02:30 - 05:00PM		05:30 – 06:30
DAY ONE	Arrival & Registration	Introduction to Resource Mobilization and Fundraising	Basic Concepts and Principles in Resource Mobilization & Fundraising	Available Donors and sources of funding		Types of Donors and working with them effectively		Developing project concepts (Format and Processes)	NGOs and Government Partnerships and Collaborations	<i>Basics and Steps in establishing an NGO</i>
DAY TWO	Arrival & Registration	Writing a competitive proposal (From concept to submission)	Writing a competitive proposal – <i>practical sessions</i>	Project Proposals; Post submission follow up		The Peer review process ( <i>learn how your proposal is reviewed</i> )		Preparations for funding	Activity Reporting	<i>On-line Resources for literature review and References in proposal/ grants writing</i>
DAY THREE	Arrival & Registration	Budget development and monitoring	Financial Reporting	Investment/ Business Planning		Introduction to Project Monitoring and Evaluation		Setting up systems and structures for effective NGO management	Organizing a local fundraising event	<b>Electronic Registration with Grants.gov</b> for US Federal Funding (CDC, USAID and Others)

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### **Institutions that participated in the Training Workshop**

1. Children Support Organization (Uganda)
2. Shalom Children Foundation (Uganda)
3. Riziki – Nairobi (Kenya)
4. Rays of Hope - Kitgum (Uganda)
5. Uganda Rural Fund (Uganda)
6. Bangoma Integrated Development Agency (Uganda)
7. Mutesa I Royal University (Uganda)
8. Ndejje University (Uganda)
9. Reach Out Mbuya HIV/AIDS Initiative (Uganda)
10. Kalamba Community Development Initiative (Uganda)

### **Over-all rating of the training by participants**

Evaluation of the training was by the participants was done at the end of the training. The evaluation scores rated as follows;

<b>Rank</b>	Excellent	Very good	Good	Fair	Very poor	Poor	<b>Total</b>
<b>Overall rating of the training</b>	10	8	4	0	0	0	<b>22</b>

From the table, the participants rated the trainings highly, hence it was successful.